

2010 NE NAHRO Fall Conference Registration Form

SEPTEMBER 14 - 16, 2010

Marina Inn, Fourth & B Streets, South Sioux City, Nebraska
68776

402-494-4000 or 1-800-798-7980



<u>NAME</u>	<u>TITLE</u>
<u>AGENCY</u>	<u>PHONE</u>
<u>ADDRESS</u>	<u>FAX#</u>
<u>CITY ST ZIP</u>	<u>EMAIL</u>


Copy this form for each additional registration. A separate form is required for each person.

REGISTRATION FEES:

EARLY BIRD—JULY 20 POSTMARK	ALL DAYS	DAILY	AMOUNT PAID
NE NAHRO Agency / Associate/ Allied Paid Member	\$275	\$150	\$ _____
Non-Member	\$375	\$200	\$ _____
REGULAR—AUGUST 1 POSTMARK			
NE NAHRO Agency / Allied Paid Member (only)	\$300	\$225	\$ _____
Non-Member	\$400	\$275	\$ _____
LATE—AUGUST 31 POSTMARK			
NE NAHRO Agency / Allied Paid Member (only)	\$325	\$250	\$ _____
Non-Member	\$400	\$325	\$ _____
ON SITE—SEPTEMBER 14—16, 2010			
NE NAHRO Agency / Allied Paid Member (only)	\$350	\$275	\$ _____
Non-Member	\$450	\$375	\$ _____

SPECIAL TRAINING OPPORTUNITIES:

	NEW EXECUTIVE DIRECTOR TRAINING	HUD SPONSORED ALL DAY TUES & WEDS. SEPT 14 & 15	NO EXTRA FEE
		(no meal on Tuesday, must register for conference)	YES NO
	COMMISSIONER TRAINING	2 DAY FEE	\$300
		Meals & Manuals Included	YES NO
			\$ _____

 If you have a guest in attendance with you—you MUST purchase additional meal tickets in advance.

ADDITIONAL MEAL TICKETS: Breakfast @ \$20.00 # _____

Lunch @ \$20.00 # _____ \$ _____

Banquet @ 45.00 # _____

TOTAL AMOUNT (INCLUDE PAYMENT WITH REGISTRATION) \$ _____



Though your meals and breaks are included with your registration, it is important for NE NAHRO to have an accurate count for meal purposes. Please indicate which meals you are planning to attend by checking the appropriate box (es) below.

Please provide me a meal for the following events: (please do not reserve meals unless you plan on attending).

Mariachi Welcome Reception— Tuesday evening, September 14

Annual Meeting & Election Luncheon—Wednesday, September 16

Awards Banquet & Entertainment—Wednesday, September 15

Morning Market Breakfast—Thursday, September 16

Vendor Luncheon—Thursday, September 16



Winnevegas - Tuesday evening (Check here if you are interested in a van ride to one of the casinos)

Complete this form in full and return with payment to:

Make Checks payable to: NE Chapter of NAHRO

Heather Looper, State Service Officer

1820 SW 25th Street

Lincoln NE 68522

For Questions call:

Heather Looper (402)435-0941 or Conference Chair: Connie Foust—402-494-7514

Conference Co- Chairs: Sheila Miller @ 402-844-2081 or Sue Kleider, or 402-727-4848 Ext 5

MOTEL RESERVATIONS AND INFORMATION



Room Reservations must be made directly with the **Marina Inn @ 402-494-4000 or 1-800- 798-7980**. Attendees must request the NE NAHRO room block and reservations must be made by **AUGUST 21, 2010** to receive the group rate of **\$70.00 (\$80 for riverfront room)**. Reminder: Bring Form 13 to defer state tax and fees.



SPECIAL DIETARY NEEDS & SPECIAL ACCOMMODATIONS:

Please contact the hotel prior to (date) for your personal arrangements.

DOOR PRIZES



YES **My agency will provide a door prize for the drawing**

NO **My agency will not provide a door prize**

SILENT AUCTION (SCHOLARSHIP FUNDRAISER)



YES **My agency will provide an item for the silent auction**

NO **My agency will not provide an item for the fundraiser**

REFUND POLICY (see attached refund policy page 3)



- Cancellations must be in writing and postmarked by August 30, 2010 to receive a full refund.
- Cancellations received in writing and postmarked after August 30 and before September 10 will receive a refund based costs incurred by NE NAHRO plus a \$25 processing fee.
- NO refunds after September 10, 2010 except 50% for death/hospitalization in the immediate family.

NE NAHRO REFUND POLICY

The following policy will be followed for all Nebraska NAHRO sponsored Training and Conference Registrations. Payment is required upon registration. Registration fee does not include hotel, accommodations or travel costs. Any meals included in the registration fee shall be so stated on the Registration Forms. Checks should be made payable to NE NAHRO and mailed to the State Service Officer.

I. FULL REFUND:

NE NAHRO reserves the right to cancel, reschedule or change the location of any Training, Workshop or Conference at any time. If cancellation occurs, NE NAHRO will credit the full amount toward another NE NAHRO sponsored Training, Workshop or Conference held within a one year period following the cancellation or provide the registrant a full refund at his/her option.

Cancellation and Request for Refund by registrant must be in writing and postmarked, emailed or faxed with time/date fifteen (15) days prior to scheduled training or conference and received by the State Service Officer.

An Agency may substitute another employee at any time rather than cancel the registration and pay the cancellation fee.

2. PARTIAL REFUND:

Cancellation or Request for Refund by registrant NOT postmarked, emailed or faxed with time/date fifteen (15) days prior to training or conference but received by the State Service Officer prior to the training or conference start date will receive a refund less a cancellation fee of:

The actual cost to NE NAHRO for materials and non-refundable expenses incurred by NE NAHRO, plus a \$25.00 processing fee.

If the registrant does not attend the training because of death or hospitalization of participant or immediate family member, they are eligible for refund of 50% of the registration fee upon written request to the State Service Officer within 15 days after the conference opening date.

In such cases a request for a 50% refund must be submitted in writing from the participant's organization and must be received by the State Service Officer within fifteen (15) days after the start of the training.

3. NO REFUND

Registrants who do not cancel in writing and who do not attend are still responsible for the entire registration fee. Paid registrants are entitled to training materials (if applicable) but NO refund.

4. REFUND POLICY:

All Nebraska NAHRO training and/or conference registration forms must state the Refund Policy using applicable dates and amounts.

5. TRAINING REGISTRATION FEE FORMULA:

The formula below is used for all Nebraska NAHRO Sponsored Training.

Nebraska NAHRO offers a Member and Non-Member Registration Fee schedule established to cover training fees, materials, hotel costs, meals, etc.. plus a reasonable profit margin to meet budget needs of NE NAHRO.

6. TRAINING MATERIALS: If there are unused training materials or manuals after a Training or Conference has been held, requests may be submitted to the State Service Officer for purchase of those materials by members or non-members. Cost of the training materials will be figured on a formula of:

Actual Material Costs
Plus \$20.00 Handling Charge

Revised and approved by NE NAHRO Board 6/11//2010.

SESSIONS FOR THE NE NAHRO FALL CONFERENCE

September 14-16, 2010

Marina Inn, South Sioux City, NE

New Executive Director Training

This course will give a general outline of the duties of an executive director from HUD's perspective. The topics include Admissions and Occupancy, Capital Funds program, PHAS, SEMAP, and more. It is an excellent opportunity for new executive directors to meet other new directors and interact with each other, HUD staff, and other seasoned veterans.

Commissioner Fundamentals

The National NAHRO Commissioner's Fundamentals course is one of a series of comprehensive certificate programs designed to increase the industry related knowledge, skills, and capacity of new commissioners and provides active and interactive learning experiences focused on the role, relationship, and related boundaries of commissioners within the housing, community development, and redevelopment agencies they serve. This program utilizes a variety of learning and teaching strategies, including self-assessments, group discussion, lecture, practical application case studies, and other learning reinforcement exercises.

The ABC's of Section 504

This session will provide recipients of HUD financial assistance with information regarding their obligations under Section 504 of the Rehabilitation Act of 1973. Section 504 states "no otherwise qualified individual with disabilities shall, solely on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance from the Department." The session will also provide the audience with practical guidance on preparing for a Section 504 compliance review. The audience will receive user-friendly examples and helpful tools to conduct their own self-evaluation (review the accessibility of the recipient's entire program), needs assessment (what are the accessibility needs of your tenants / applicants) and transition plan (what steps will make the housing program accessible).

PH Roundtable

This session is designed to be interactive and will generate lively discussion on a variety of topics such as tenant issues, going smoke-free, immigration and changes in DHHS that affects housing. Come and have your questions answered and share your personal experiences.

Section 3-Harnessing the Economic Power of Your PHA

Participants will learn about the history, purpose, and requirements of Section 3. Also participants will receive an overview of HUD's regulations pertaining to Section 3, how to complete a Section 3 summary report, how to develop a Section 3 Plan, and certification of Section 3 residents and business concerns.

VAWA—Section 8 & PH

This session will address the rights and responsibilities of Section 8 and Public Housing personnel under the Violence Against Women Act (VAWA), as well as providing basic information about the dynamics of domestic violence.

USDA Rural Development MULTIFAMILY HOUSING 101

This session will include basic information on the Section 515, 514, and 538 programs including reporting requirements, how to set rents, collection of unauthorized assistance, etc. There will be an opportunity to ask questions.

MULTIFAMILY HOUSING Preservation of USDA/RD Properties

Preservation of properties is a big issue as properties age. How can RD assist owners to accomplish this? Also, discussion will be held on transfers of ownership and some questions and answers period.

PRESERVATION, ENHANCEMENT AND TRANSFORMATION OF RENTAL ASSISTANCE ACT OF 2010

HUD's new initiative to voluntarily convert Public Housing Properties to a long term Property Based Section 8 rental assistance contract between HUD and the Housing Agency, with possible extensions and long term use agreements. Private financing could be used, comparable market rents, what happens to Capital Funds and Operating Subsidies, resident right to move with Section 8 voucher.

From Hiring to Firing and Everything in Between

This session will include tips on following proper hiring procedures, interviewing techniques, record keeping, policies, and terminations.

Admissions and Continued Occupancy Policy (ACOP)

Come to this interactive session for a review of regulatory requirements for your ACOP. **If you have an ACOP, bring it with you to this session.

Fair Housing

This interactive and engaging workshop provides participants with a framework for re-examining the what, why, and how of diversity and inclusion. This is a chance for us to reset the diversity and inclusion conversation and recalibrate our efforts, both on an individual and organizational level.

Section 8 Roundtable:

This session will include the following items for discussion: By-Laws, Policies, EIV, New Hires, SE-CRA, HUD 92006 form, and FSS & Homeownership.

Section 8 Rent Reasonableness:

A HUD representative will provide training on how to conduct a proper rent reasonableness survey and compile the data.

Section 8 PIC, 50058, and Portability:

This session is designed to help participants understand how to correctly submit their 50058 information in the PIC system when there is a portability move-in or move-out and fosters discussion on other issues within the Section 8 program.

Risk Management

This presentation will involve insurance/risk/claim management concepts/principles in a game show format, including prizes. They will also discuss the future of offering insurance coverage to tax credit financed properties.

New Neighborhood Initiatives

The Nebraska Department of Economic Development has invested up to \$3 million from the Nebraska Affordable Housing Trust Funds and the Community Development Block Grant funds in a workforce housing pilot program. The goal of the "New Neighborhood" initiative is to develop models for communities lacking all necessary components to meet the demand for workforce housing, which in turn, stalls business recruitment and expansion efforts. The Initiative includes planning, community development and housing components and projects may be multi-phased and span several years.

Energy Efficiency by Architecture

This session will cover the basics of energy efficient design for new construction as well as upgrading existing facilities. Focus will be on commercial and residential construction with a preliminary discussion on Leadership in Energy and Environmental Design (LEED) standards.

HOMELESS PREVENTION RE-ENTRY PROGRAM

HPRP is one-time "stimulus" funding made available to all states and entitlement jurisdictions via the American Recovery and Reinvestment Act of 2009. Via federal law, HPRP funding shall expire in 2012. HPRP provides financial assistance and services to either prevent individuals and families from becoming homeless *or* to help those who are currently experiencing homelessness to be quickly rehoused and stabilized. The State of Nebraska mandated that each of its seven Continuum of Care regions select one lead agency to administer HPRP within respective regions.